

**Minutes of the Annual General Meeting held at the OBHC Pavilion on Friday 12
October 2018**

Members present: Mark Bailey (chair), David Palmer, Keith Shea, Neil Hancock, Chris Terry, Donal Watkin.

Apologies for absence: Mick Pack, Peter Lusted, Ian Hazell, Peter Taylor, Marc Stewart and Sean Caveney. The committee were informed that Peter Taylor and Sean Caveney would be standing down from the committee. Peter Taylor has agreed to continue in his role as Independent Accounts Examiner.

Minutes of AGM 2017 and matters arising: The minutes of the meeting held on Friday 6 October 2017 were agreed as a correct record. Matters arising from the 2017 AGM and outcomes, in italics, are as follows:

Mark Bailey – to contact Chris Brinn to arrange a suitable time in the next term to speak to Year 13 pupils. ***This to be carried forward by Mark Bailey.***

Mark Bailey – to contact Chris Brinn to follow up on the offer of an Internship at Resolver. *This was done, but there was no uptake of the offer.*

David Whitehead – to investigate whether ParentMail would be useful and/or available to the Association. *Not to be taken forward in view of potential GDPR issues. The school is allowing contact to current year 13 via Lara Bateman, PA to the Head, as below*

Unassigned – investigate possibility of arranging reunions for the Christmas break during the first year of university (or work) as a first benefit of the Association for school leavers. *No resources available to take this forward.*

Mark Bailey will contact the student attendees at the 2018 dinner to offer assistance with arranging social events.

David Whitehead – to encourage the Headmaster to attend the next Annual Reunion Dinner. *Completed successfully.*

David Whitehead – to prepare an article for local press, explaining that all former pupils are members of the Association, the benefits of the Association and other matters arising from our discussions, as he sees fit. *Completed successfully.*

Neil Hancock, Marc Stewart and Mark Bailey – to meet the Headmaster to ensure he is aware of the benefits (not necessarily financial) that the Association can provide to the school, outlining our relevance. *This was not taken forward, but the aim was achieved by other methods.*

David Whitehead – to visit the Headmaster in advance of the meeting above, to explain the path that the Association is taking. *See above – not required.*

David Whitehead and Mark Bailey – to take forward the booking of a suitable speaker for the 2018 dinner. *Completed successfully.*

Unassigned – Cliff Cork to be approached with a view to identifying and logging useful material in the School archives, with possible assistance from other colleagues in Sittingbourne Heritage Museum who have a connection to the School. *Overtaken by events as Marc Stewart is now the Association's Archivist / Historian.*

Minutes of Committee Meeting held on 18 May 2018 and matters arising: The minutes of the meeting held on Friday 18 May 2018 were agreed as a correct record. Matters arising from the meeting and outcomes, in italics, are as follows:

Issues surrounding 2019 Dinner – *to be dealt with under separate agenda item.*

GDPR Compliance issues. *Chris Terry took this forward to ensure we were compliant.*

Email to all school leavers to be sent via school email system. *Mark Bailey provided the school with an email, which was sent to all 2018 leavers. This generated some interest with 10 or 11 responses.*

OBA noticeboard in school entrance. **Chris Terry would produce material to be posted on the currently empty noticeboard.**

Historical Research Group of Sittingbourne (HRGS) asked for the school to be involved in the 100th anniversary of the WW1 Peace Celebrations in July 2019. *David Palmer provided an initial holding response to HRGS. **Neil Hancock would take forward.***

Neil Hancock requested the use of the OBA database to assist in restarting the annual Sheppey Dinner. *It was agreed that this could be used. **Keith Shea would provide the database to Neil Hancock. Neil would provide a draft note re the dinner to Chris Terry to enable an email to be sent to all members.***

Chris Terry would provide an updated article on the website regarding the BGS History in Photographs publication. **This action is to be carried forward by Chris Terry.**

Election of Officers and Committee: The following officers and committee were elected for 2018/19.

Role	Elected Officer
President	J Hopkins
Chair	M Bailey
Hon. Secretary	D Palmer
Hon. Treasurer	M Pack
Membership secretary	K Shea
Dinner Secretary	M Bailey
Communications / Digital representative	C Terry
OBA governor	M Stewart / D Watkin
Football representative	K Shea
Hockey representative	D Palmer
Committee	P Lusted, N Hancock, I Hazell
Accounts examiner	P. Taylor
Marketing / Publicity representative	D. Whitehead
Archives / Historian representative	M. Stewart

Treasurer's Report: Mike Pack provided the approved accounts and report in advance of the meeting. Neil Hancock suggested that £45 a year was unlikely to cover the full cost of the cricket bat award. **Mark Bailey would check the position**

regarding this funding with the Bursar. The accounts are attached to these minutes at Annex 1.

Membership secretary's report: Keith Shea provided a written report in advance of the meeting. It was agreed that those not renewing their donations should not be chased up, as they remained members irrespective of payments. **However, it was agreed that an email be sent to all members asking if they would consider increasing their current donation pointing out how the Association use the funds.**

Keith would take forward the issue of donations still being received from members that have passed away to confirm that this remains the wish of the member's family.

It was agreed to offer honorary membership to Mick Bennett in view of his dedication over the past 50 years to the Old Bordenian Hockey Club. **Keith to contact Mick Bennett to make the offer.**

It was agreed that a discussion regarding the future role / need for a Membership Secretary is required, with participants to include Keith Shea, Chris Terry and Mark Bailey.

Correspondence: None received.

Football Report: Keith Shea reported that the football club were currently top of the 5-a-side league and were in the final of the League Cup.

Hockey Report: David Palmer provided a written report in advance of the AGM.

Dinner Report: Unfortunately, David Whitehead would be unable to take forward the organisation of the Annual Dinner. In the absence of anyone else available, Mark Bailey would take this forward for 2019, with assistance from other committee members if available.

Mark reported that he had investigated outside caterers to provide the meal at the school premises, but they would be the same cost as hosting the event at the UK Paper facilities, with a great deal of extra work involved. Neil Hancock suggested that Joyce Bolton, who had provided meals at previous dinners hosted in the school hall, may be a possibility. **Neil would ask Joyce for a quote for the meal.** Mark proposed an honesty bar be operated to avoid the need for an alcohol licence. **Mark would look at the various options in an attempt to host the dinner at the school, with a decision to be made in 2 weeks.** If it proves to be a non-starter, Mark would book the UK Paper venue (now known as The Appleyard).

Neil Hancock offered to appeal for donations for the Association at the Dinner.

Communications Report: Chris Terry provided a written report in advance of the AGM.

Remembrance Report: Neil Hancock reported that Marc Stewart had sent out emails to past attendees of the Remembrance Service. The school have yet to confirm that the event can take place, but this isn't seen as an issue. Stanley Evans is to be approached to officiate at the event. Three year 13 students will be invited and all OBA committee members are encouraged to attend on November 10th at 11:00.

School Update: Mark Bailey and Donal Watkin (both School Governors) reported that the school is doing well, with a good set of academic results last year. The school is almost to capacity, with 842 pupils – 8 short of the 850 capacity. The school is also reasonably well balanced from a financial point of view.

Mark said that the Governors meeting had identified the need for a replacement school minibus. This was due to be replaced next March at a cost of £4,000 (excluding VAT) a year for 4 years. As the Association currently holds £13,000 in the bank and receives in the region of £3,000+ in donations (subscriptions) each year, it was agreed that the Association could afford to fund the full replacement cost of the minibus. **Mark Bailey would write to the Head, offering to provide the full £4,000 cost of the minibus** for each of the next 4 years, with appropriate signage on the minibus stating that it was purchased by the OBA.

Meeting / dinner dates for the forthcoming year:

Annual dinner 2019: to be arranged

AGM 2019: to be arranged to coincide with a full school Governors meeting.

Any Other Business

It was noted that Mick Pack would step down as Treasurer at next year's AGM, as would Peter Lusted, one of the counter-signatories for the bank account. This would need to be addressed in the near future, but there were insufficient attendees at this AGM to resolve the issue immediately.

Mark Bailey would seek to raise the profile of the Association by identifying suitable school events where this could be achieved. It was proposed that the Association purchase a 'pop-up' banner to be placed at any such events as a first step to taking this forward.

There being no further business the AGM closed at 9.10 pm.

Copies of the individual written reports are available from the Secretary, if required.

Treasurer's Report and Accounts

OLD BORDENIAN ASSOCIATION

YEAR ENDED 31ST JULY 2018

2016/17			2016/17		
EXPENSES			INCOME		
204	Loss on Dinner	82	3,380	Subscriptions	3,248
52	Postage & printing				
		-	1,000	Donation	-
15	Grave Restoration				
180	Donation to BGS	90	4	Profit on sale of ties	4
	Donation to Borden				
2,500	Sports	-	16	Sale of books	25
89	Internet Expenses		-	Legacy	500
-	War Memorial Boards	120			
-	Honours Boards	1,805			
-	62/69 Dinner Support	80			
-	Paypal Fees	21			
1,360	Surplus for the Year	1,579			
<u>4,400</u>		<u>3,777</u>	<u>4,400</u>		<u>3,777</u>

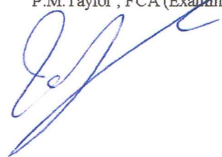
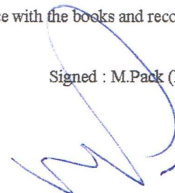
BALANCE SHEET AS AT 31ST JULY 2018

Funds B/F	11,732	Stock of Ties	198
Surplus for the Year	1,579	Bank Account	13,113
	<u>13,311</u>		<u>13,311</u>

I certify that these accounts are in accordance with the books and records produced to me.

P.M.Taylor , FCA (Examiner)

Signed : M.Pack (Hon.Treasurer)

TREASURER'S REPORT ON ACCOUNTS FOR YEAR ENDING 31/7/18

1. Loss on Dinner reduced due to the fact that we have not booked U.K. Paper as a venue for the 2019 Dinner. We would have paid 50% of the hall hire fee by now and this accounts almost exactly for the reduction of £122 in the loss from last year. The loss quoted at the committee meeting 18/5/18 is also reduced as PAYPAL deductions have been treated as a general expense and dinner receipts grossed up. Dinner numbers broadly unchanged as stated in the minutes for the committee meeting mentioned above.
2. Donation to School is the annual cricket bat award. We made a double payment last year on catch-up.
3. War Memorial Board update agreed at committee meeting 23/6/17 and quotation for work subsequently approved by the committee via e-mail.
4. Honours Boards. Spend offset by £1000 donation shown in last year's accounts (received from Rolls Royce). Final cost was however £275 above estimate and invoice received without comment. Neil Hancock took this up with the signwriter and after receiving explanation of additional cost of adding our name (our stipulation) and unforeseen additional expenses, Chairman agreed payment of invoice.
5. 62/69 Dinner Support. Represents the cost of hiring a venue for a reunion arranged by the 62/69 cohort to celebrate 50 years of post-school life!! Committee meeting 18/5/18 minutes provide agreement to support.
6. PAYPAL fees appear for the first time. They represent deductions from subs./donations (54p deducted from each of 6 payments of £10 (£3.24)) and from Dinner payments (£1.14 deducted from each of 16 payments of £27.50 (£18.24)).
7. First year of donations rather than subscriptions. A reduction of £132 in income is modest and gives no real indication of any impact of the change.
8. Sale of books income includes £15 that Barry Gilbert held as a float and which was passed to me by his widow.
9. The legacy of £500 was generously left to the Association by Tony Akehurst and forwarded by his son.

My final, and most important, comment relates to Peter Taylor who completed his examination of the accounts on 5th August!!! (must be a record). I am extremely grateful to him for his continuing guidance and patience.

MIKE PACK

HON. TREASURER

Membership Report

We have 351 (last year 370) 'paid up' members this year. This total includes:

- 336 paying members including 1 (1) honorary member and 4 (9) other life members who choose to pay a subscription even though they are not obliged to. This figure includes 4 subscribers that seem to be new, but I have no details.
- 15 non-paying members 1 (1) honorary member and 14 (11) life members exempt from paying a subscription,
- Within the total are subscriptions from the estates of 5 deceased members paying £45.00 between them.
- These figures do not yet include 11 recent leavers referred to below.

There are 18 fewer members than last year and I will issue reminders over the next few weeks to those that haven't renewed. Last year's reminders produced no additional fees, but I will issue reminders anyway.

The table below shows the actual amount paid by all members so far. You will see that a few members pay more than the current subscription of £10, whilst others continue to pay a lesser amount reflecting previous subscription rates.

OBA subscriptions received 3/11/17 - 1/6/18		
Number of members	Amount paid £:p	Total of subscriptions received (£:p)
15	0.00	0.00
1	1.00	1.00
3	1.50	4.50
38	5.00	190.00
2	6.50	13.00
4	9.46	37.84
280	10.00	2800.00
5	15.00	75.00
1	19.46	19.46
2	20.00	40.00
From the estates of deceased members.		45.00
Total = 351		3225.80

So, this year we have received £3,225.80 against last year's reported £3370.00.

We continue to receive subscriptions for 4 (5) members who have died and despite last year's good intentions I have not yet written to the families concerned to ensure that this is not an oversight on their part.

Sadly, since the last AGM I have been made aware of the deaths OBA members Tony Akehurst (at the School between 1948 – 55), Barry Gilbert (1949 - 56), Ken Heaver (1940 - 47) and Roy Weller (life member (1941 – 48).

We have 3 previously lapsed members who have re-joined the Association they are Jack Davies (2001-2008), Kevin Monk (1995-2000) and Kenneth Coker (1977-1984).

The application from an OBHC member mentioned in last year's report still has to be resolved. We did talk about an associate membership but that is still to be decided. To remind you, he did not attend the School but is a long serving member of the Hockey Club. This application is outside the membership rules of the OBA constitution and needs further discussion.

We have the same number of email addresses as last year (but not necessarily the same ones!) at 247 (247) – and I'm advised by Dave Palmer that 153 have been validated.

Last year's AGM minutes recorded that "The proposal that all former pupils of the School, members of staff and of the School Governing Body automatically become members of the Association and that the annual membership subscription be replaced by a voluntary annual donation to the Association was carried unanimously."

We have made an announcement on the website but there will be many members who will be unaware of this change. We should discuss how we communicate this to those unlikely to see the OBA website.

On a similar note there are 11 recent leavers that Mark Bailey has received consents from to be enrolled into the Association. Some of these refer to the mentoring and internship opportunities that we included in the letter issued to new leavers this summer. Again, we need to discuss how we should proceed to assist the leavers and also how we encourage donations from all members.

Finally, I would like to discuss the role of Membership Secretary in the light of the change from subscriptions that were recorded annually thereby defining membership, and the voluntary donations that will become our principle source of income but do not reflect the membership.

Keith Shea
Membership Secretary
30 September 2018

Hockey Report

1. The following report was provided by Alan Wilson, Chairman of OBHC:

Our men's 1st X1 narrowly missed promotion from Kent/Sussex Division 1 last season. Eastbourne were top and were promoted to South Premier 2 and Old Boys went to the play-off competition where they beat Maidenhead 1-0 in the semi-final but lost 0-2 to Staines in the final. We have retained all members of the squad and we hope to go one better this season. Jason Waitt has taken over as captain with Tom Richford as vice-captain.

The ladies 1st X1 finished last season in fifth place in Kent Premier. We hope to see the return of former captain Jo Burwood-Wilson this season and Zoe Golding has taken on the player/coach role.

After fourteen years of service, our artificial grass pitch at Borden Grammar School was showing signs of wear and continued use of the surface would have resulted not only in a deterioration in the quality of the pitch but would also have had an adverse effect on the quality of the hockey played there. We now have a magnificent two-tone green pitch. Fortunately, the shock-pad which underlies the pitch carpet did not need to be replaced: had this not been the case, approximately £40,000 would have been added to the cost of the project. The raising of the funding for the final cost of £180,000 by the partnership of Old Bordenian HC and Borden Grammar School was an onerous task and had to be funded in part by substantial borrowing. If any Old Boys can provide, or can access, any financial assistance to relieve the burden of loan repayments, this would be gratefully received. Please contact info@obhc.co.uk in this regard.

OBHC continues to run five men's teams, two ladies' teams, under-14 and under-16 teams and a successful minis (5 to 11 years old) coaching section.

OBHC is not just an amateur sports club: it provides an excellent social environment in addition to the extensive coaching structure and the opportunity to play competitive hockey at any appropriate level.

Last year, we gave some news of a former Borden pupil and former Old Bordenian HC member, Andrew Wilson, who coaches hockey in Spain at national league Club Egara and is assistant coach to the Spanish women's national team. The World Cup was held in London this summer, and Andrew received a bronze medal when Spain finished third, their highest placing ever at a World Cup.

2. The final 2017/18 league positions of the respective teams are as follows:
 - (a) Men's 1st X1 – Kent / Sussex Regional League Division 1 – 2nd
 - (b) Men's 2nd X1 – Kent Area League Division 1 – 6th
 - (c) Men's 3rd XI - Kent Open Premier B – Champions
 - (d) Men's 4th XI – Kent Open Division 2 – 5th
 - (e) Men's 5th XI – Kent Open Division 3 – 10th
 - (f) Ladies 1st XI – Kent Women's Premier Division – 5th
 - (g) Ladies 2nd XI – Kent Women's Division 4 – 3rd

David Palmer
OBA Hockey Representative

Communications Report

We continue to contact the membership through several channels and these are summarised below.

Website

The OBA Website continues to be our primary method for posting notices of events, Association news and other articles. It also acts as a repository for some archive materials as well, including some scanned back issues of the Maroon and other Association publications.

During the year we posted around 25 articles and notices. The most actively 'hit' articles are listed below:

- 2018 Annual Dinner details/report – 1524/280 hits respectively
- OBA AGM Minutes – 525 hits
- Note from outgoing Chair – 511 hits
- Barry Gilbert - 496 hits
- Michael John Simpson – 401 hits
- 1947 Bordenians – 371 hits
- Old Bordenian War casualties – 296 hits
- Note from incoming Chair – 271 hits

There continues to be a need for more OBA member input into producing interesting articles – a fifth of the articles were obituaries during the year for example, only 3 or so were member generated content. An email went out to OBs earlier in the year to seek new articles/input and this will be repeated again before year end. A further theme is to bring in news/articles about those more recent BGS leavers. I will seek to get some input from 2000 onward leavers if I can stratify the mailing list to identify those under 40!

Email

The 'obawebadmin@virginmedia.com' email address is used to contact those registered members to alert them to new articles/replay news items on the website. We have a list with 186 members validated addresses. These were sent a GDPR notification in May to ensure the users were aware of the holding and use of their email personal data.

Linkedin

There is an 'Old Bordenians' Linkedin group with 118 members. I would like to cross-reference those members to member lists and email list as I can spot several in the linkedin group who are not on email list and likely, one assumes, not members (even with no membership fee!).

Facebook

Ryan Jarrett operates an OB Facebook page and again we need to try and tie that membership together with our other memberships. I am awaiting admin access to that site to see the members.

Printed digest

Dave Palmer has sent printed copies of website pages as a 'digest' to those members who don't or won't access the internet – i.e. our really senior members. In January 2018 Dave did this for 11 members and I will pick that up in January 2019.

Chris Terry